



TOWN OF FORT SMITH

William Schaefer Memorial Pool – Lifeguard – FULL TIME

The Town of Fort Smith has an opening for a full-time Lifeguard position. The complete job description is available on the Town website at www.fortsmith.ca.

Qualifications:

- Current National Lifeguard
- Current Standard First Aid
- Minimum of 16 years of age

Candidates must provide a satisfactory Criminal Record Check/Vulnerable Sector Check. Failure to provide this may deem you disqualified from the competition.

Position Location: Fort Smith, NT

Salary and benefits: Pay Level 12 (\$61,553.93 to \$70,071.52), Northern Allowance of \$7,715.79 based on a 40-hour work week. Premium shift pay of \$1.90 may apply.

Only applicants selected for an interview will be contacted.

Resumes may be kept on file for future consideration.

Deadline: Until Filled

Please forward applications to:

Emily Colucci, Director of Community Services

Town of Fort Smith

PO Box 147

Fort Smith, NT X0E 0P0

Email: reception@fortsmith.ca



Town of Fort Smith

Job Description

Lifeguard

POSITION TITLE:	Lifeguard
DEPARTMENT:	Community Services
REPORTS TO:	Recreation & Special Events Coordinator
Classification:	Various, Pay Level 12
LOCATION:	Fort Smith Community & Recreation Centre

Summary of Position

The incumbent is responsible for the public safety of all patrons through proper supervision and adequate discipline. This position also requires that the quality of water is maintained to ensure the safety of the patrons.

Under the direction of the Recreation & Special Events Coordinator, the Lifeguard shall work as part of a team committed to the quality, maintenance and care of the Fort Smith Pool and its programs.

Outline of Duties

1. Ensure a safe friendly environment of the entire pool area for all participants.
 - Maintain constant surveillance of patrons in the facility
 - Engage in simulated and actual Lifeguard/First-aid rescues
 - Provide emergency care and treatment as required until arrival and hand-over to Emergency Medical Services.
2. Ensure the security and maintenance of the pool & change room facilities
 - Attend all mandatory in-service training
 - Maintain high standard of customer service and positive public relations
 - Prepare and maintain appropriate activity reports
 - Ensure water quality standards are met through water testing and chemical balancing and enter logbooks.
 - Perform various maintenance and cleaning duties as directed to maintain a clean and safe public facility.
3. Perform miscellaneous job-related duties as assigned by direct supervisor

Positions Supervised

This position is not responsible for the supervision of other workers.

Responsibilities

Responsible for

- the safety and wellbeing of Ft Smith Recreation and Community Centre pool patrons
- the maintenance and cleanliness of the pool facility
- the maintenance of skills in the application of life guarding surveillance and rescue techniques

Contacts

This position has regular contact with:

- Members of the public
- Members of Special Needs Populations
- Children and adults for the purpose of instruction
- Co-workers
- Aquatic lead
- Emergency Medical Services
- Other Town staff

Knowledge, Education and Experience

Incumbent must possess a minimum of current National Lifeguard Certificate and Standard First Aid, CPR-C.

Incumbent must have knowledge of:

- Be of minimum age of 16
- Territorial regulations and legislation
- Town of Fort Smith Policies and Procedures
- Fort Smith Pool emergency procedures
- Lifesaving Society Alert
- Lifesaving Society Public Aquatic Facility Standards
- Thorough knowledge and application of lifeguarding and CPR skills

Working Environment

Incumbent must

- be able to work where there is a constant background noise >60db
- maintain constant mental alertness
- be willing to climb ladders for access to mechanical areas
- be willing to wear required protective clothing when required
- be willing to enter high temperature environments (up to 90 Celsius) for short periods
- be willing to work in high humidity environments
- be able to engage repetitive motions and lifting and bending as part of regular duties and training
- be able to work shift work

I have read and understand this job description. I have been informed that it is a general description of the duties, responsibilities and qualifications required for my position which forms the basis for my classification level and against which my performance will be evaluated.

Employee's Signature

Date

I approve the delegation of responsibilities outlined herein within the context of the attached organizational structure.

Senior Administrative Officers

Date