

The logo for the City of Calgary, featuring the word "Calgary" in white text on a red rectangular background.

Make working for
The City work for you.



First Aid Instructor

If you are committed to public service, enjoy collaborating with others, share our [values](#) and have a desire to learn and grow, join [The City of Calgary](#). City employees deliver the services, run the programs and operate the facilities which make a difference in our community. The City offers unique, diverse jobs and a variety of work locations. Together we make Calgary a great place to make a living, a great place to make a life.

The City is committed to fostering a respectful, inclusive and equitable workplace which is representative of the community we serve. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, inclusion, anti-racism and reconciliation. Applications are encouraged from members of groups that are historically disadvantaged and underrepresented. Accommodations are available during the hiring process, upon request.

Under the supervision of the Complex Coordinator, as a First Aid Instructor, you will be responsible for instructing and evaluating Standard First Aid candidates to Lifesaving Society standards. You will be required to adhere to the Corporate Code of Conduct. Primary duties include:

- ? Demonstrate and instruct candidates to the must see standards set out by The Lifesaving Society for the Standard First Aid certification.
- ? Provide feedback throughout the course and communicate the result of evaluation to candidates at the end of the course.
- ? Complete lesson plans, evaluations and related administrative work.
- ? Create a safe learning environment for participants.
- ? Attend training, meetings, and orientations as required.

Qualifications

- ? Must be at least 18 years of age.
- ? Completed High School Diploma or GED plus at least 3 months of experience in First Aid and/or lifesaving scenarios.
- ? Current Standard First Aid from an approved Alberta Occupational Health and Safety provider is required.
- ? Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillator (AED) from an approved Alberta Occupational Health and Safety provider current within 12

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months is required.

- ? First Aid Instructor (Lifesaving Society) current within 24 months is required.
- ? Possess a clear Criminal Record Check with a Vulnerable Sector Search is required. Date of completion must be within the last 12 months.
- ? 6 months of experience in a teaching environment will be considered an asset.
- ? You are a strong communicator with demonstrated judgement, adaptability and team leadership skills.

Pre-employment Requirements

- ? A valid security clearance with a Vulnerable Sector Search must be provided. Date of completion must be within the last 12 months.
- ? Successful applicants must provide proof of qualifications.
- ? Applicants may be contacted, interviewed, and hired throughout the duration of this competition.

Pre-employment Drug Test: An offer of employment for this position will be conditional on an applicant passing a [pre-employment drug test](#). This test assesses for use of drugs including cannabis. Failure to pass a pre-employment drug test may prevent an applicant from being hired into any safety sensitive position for a period of up to twelve months.

Union: CUPE Local 37

Position Type: 7 Temporary Part-Time

Compensation: \$33.56 - 37.17 per hour

Hours of work: This position works up to 10 hours per week.

Audience: Internal/External

Business Unit: Recreation and Social Programs

Location: Various

Days of Work: This position works various shifts including daytime, evening and weekends.

Apply By: May 2, 2023

Job ID #: 307250

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